LOCKEY OPERATING AND PROGRAMMING INSTRUCTIONS – Setting the Lock to Private Mode

All new locks are automatically set to public mode, meaning you must enter the code to lock and unlock the cabinet. **Private mode automatically makes sure it is locked for you**.

B. To change the User Code:

1) Press the LOCKEY logo button on the top of the lock.
2) Enter the Master Code: 11335577
3) Press 0 2
4) Enter a New User Code (4 Digits)

Note: The lock should open when the 4 Digit Code is entered and should lock once it is set to the "locked" position.

A. To set to Private Mode:

1) Press the Lockey logo button on the top of the lock.
2) Enter the Master Code: 11335577
3) Press 0 9
4) Enter a New User Code (4 Digits)

Note: The lock should open when the 4 Digit Code is entered and should lock once it is set to the "locked" position.